



SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Ref. No. SVSU/2026/Estt./2024

Date: 30.06.2026

Advt. No. SVSU/2026/Estt./Cont./019

Shri Vishwakarma Skill University (SVSU), is first Government Skill University Established by the Government of Haryana, and have its permanent campus at Dudhola, Distt.- Palwal.

The offline applications are invited from eligible candidates for the below mentioned posts on contract for a period of three years. In the first instance, the offer letter will be issued for a period of six months, which can be further extended on the basis of performance of work and work & conduct report. The last date for submission of offline applications, along with enclosures will be **21.07.2026 till 05:00 PM.**

Sr. No.	Name of the Post	Remuneration/Salary	No. of posts	Reservation Roaster
01	Assistant Deputy Director	Consolidated Salary - Rs. 48,600/- per month	03	02- Gen, 01-Dsc
02	Assistant Skill Coordinator	Consolidated Salary - Rs. 32,625/- per month	01	01-Gen

For detailed terms & conditions along with prescribed qualifications, eligibility criteria and selection criteria, please visit the University website www.svsu.ac.in.

The duly filled application form must be signed by the applicant on each page. The signed application form, along with all self-attested supporting documents, should be sent as mentioned above the sealed envelope, "**Application for the post of (Name of the post) against Advt. No. SVSU/2026/Estt./Cont./019**" and should be sent to the following address on or before **21.07.2026 till 05:00 PM.**

The Assistant Registrar (Estt.), Takshashila Bhawan (Admin Block), Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana-121102.

Note: No application will be entertained after the last date, either due to postal delay or any other reason.

-Sd-
Registrar



Eligibility and Qualification/ Experience for Posts

Sr. No	Name of Post(s)	Qualification/ Experience	Desirable
01.	Assistant Deputy Director	<ol style="list-style-type: none">1. Master's degree with at least 55% of the marks in any discipline.2. A minimum of 5 years of teaching/industry experience or experience in research at the University/National Level.3. Preference shall be given to the candidates who are having experience in any of the sectors viz. automobile, agriculture, apparel & textile, IT & ITES, Fine-Art, Pharmacy, Physiotherapy, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics, healthcare or any other allied fields.4. Knowledge of Hindi/Sanskrit upto Matric.	<ol style="list-style-type: none">1. Have in-depth knowledge and understanding of National Standard & Qualification Framework.2. Overall sectorial & Industry knowledge ability to analysis collate demands and prepare a sustainable plan/models of skill programs/courses/work-study model and skilling framework.3. IT skills are mandatory.
02	Assistant Skill Coordinator	<ol style="list-style-type: none">1. Bachelor Degree with at least 55% of marks from a recognized university.2. 5 years of administrative experience, also exposure in content and curriculum development in soft skills, proficiency to impart training.i) Knowledge of Hindi/Sanskrit up to Matric	<ol style="list-style-type: none">1. Experience in data tabulation and analysis, exposure to digital platform and web-based assessment.2. Well versed in high impact presentation preparation skills3. Preference 1- 2 years of skills training



General Terms & Conditions

1. The Candidate must be citizen of India and must have knowledge of Hindi/Sanskrit as one of the subject at matric or higher level.
2. Age limit 18-42 years. (Age relaxation as per Govt. of Haryana rules)
3. The application fees for the application is as under: -
 - **For General category - Rs. 1000/-**
 - **Others - Rs. 250/ (Scheduled Castes/ Backward Classes/ Ex-Service Men/ Women/ EWS) □ Physically Disabled - Exempted from fees**
 - **Note: Application fees shall be paid through online mode (<https://forms.eduqfix.com/svsurectff/add>).**
 - The candidates belonging to the category of PH (PwBD i.e. Person with Benchmark Disabilities) will enclose necessary certificates with their application form from a Competent Authority in support of their claim of Disability. All such certificates should clearly mention the type of disabilities as defined in the Govt. letter dated 25.04.2018.
4. The appointment shall also subject to directions issued by the Government of Haryana from time to time regarding contractual appointment & no claim of regularisation/extension of contract shall be entertained.
5. A non-refundable application fee to be paid through online mode & payment receipt shall be enclosed with the application form.
6. The required qualification and relevant experience etc. for eligibility shall be determined as on the last date of receipt of application.
7. All qualifications must be attained from recognized Board/Universities/Institutes. The Candidates who have obtained qualifications from any Board/University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible for consideration for any of the post advertised. Qualifications obtained through distance mode are not admissible for teaching posts in science and technology.
8. If a Grade Point System is adopted the CGPA will be converted into equivalent marks. Provide the relevant document of conversion of CGPA into equivalent marks along with application form.
9. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be called for written test/ teaching skill/ interview.
10. University may conduct skill test for shortlisting the candidates if required.
11. The vacancy shown in advertisement is indicative and may increase or decrease at the discretion of the University at the time of selection. The University reserves the right not to fill the post advertised without assigning any reason.
12. No TA/DA is payable for attending any test/ interview.
13. As per Ministry of Human Resource Development Notification No. 44 dated 01-03-1995 published in Gazette of India edition dated 10-06-2015, the Degree obtained through open Universities/ Distance Education Mode needs to be recognized by Distance Education Council, IGNOU. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification.
14. Application not supported with required application fee, self-attested copies of certificates/ testimonials will be rejected. Incomplete applications or the applications received without the



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prescribed fee or received after the last date of receipt of applications will be rejected and no correspondence will be entertained in this regard.

15. The period of experience wherever prescribed shall be counted only after obtaining the prescribed essential qualification. The experience certificate in support of the experience wherever prescribed should clearly reveal about the period of work, designation with pay scale/ pay band with grade pay/ pay level. The certificate must be supported with salary slip/PF statement/ Form 16/ Bank Statement or any other valid proof of salary paid as claimed in the certificate.
16. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
17. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test/ interview/ list of shortlisted candidates etc. Further, no information in respect of this advertisement shall be published in the newspaper.
18. No correspondence what so ever will be entertained from the candidates regarding conduct/ result of Interview and the reason for not being called for Interview.
19. A candidate found ineligible at any stage of selection/ norms his/ her candidature will summarily be cancelled.
20. For all posts/positions which are sub-judice before Hon'ble Court through Writ Petitions, the final selection will be as per the final outcome of Writ Petitions.
21. Kindly note that merely appearing in an interview shall not confirm any right of appointment/selection.
22. The contractual employees will be given only the consolidated salary as mentioned in the advertisement.
23. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant in this regards.

**sd/-
Registrar**

(Application for Recruitment on Contract Basis)

Affix Recent
Passport
Size
Photograph
Duly Signed

1. Advertisement No. : _____
2. Post applied for : _____
3. Full Name (in Blocks) : _____
4. Date of Birth : ____/____/_____(DD/MM/YYYY)
5. Age as on..... : _____
6. Gender : _____
7. Nationality : _____
8. Aadhaar No. : _____
9. Father's Name/
Husband's Name : _____
10. Mother's Name : _____
11. Address for
Correspondence : _____

12. Permanent Address : _____

13. Telephone No. : Mobile _____
Landline (with STD Code) _____
E-Mail _____
14. Category : _____ Gen/ DSC/OSC/ST/ BC/ ESM/ Others
15. State to which you
belong : _____
16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

* Please attach relevant certificates.

17. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

* Additional sheet may be enclosed for any other details of experience and attach your latest detailed C.V and attach relevant documents in support of the above.

18. State of Health : _____

19. If selected, specify the minimum required joining time : _____

20. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1.

2.

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the University.

Date:

Signature of the Candidate:

Name of the Candidate: